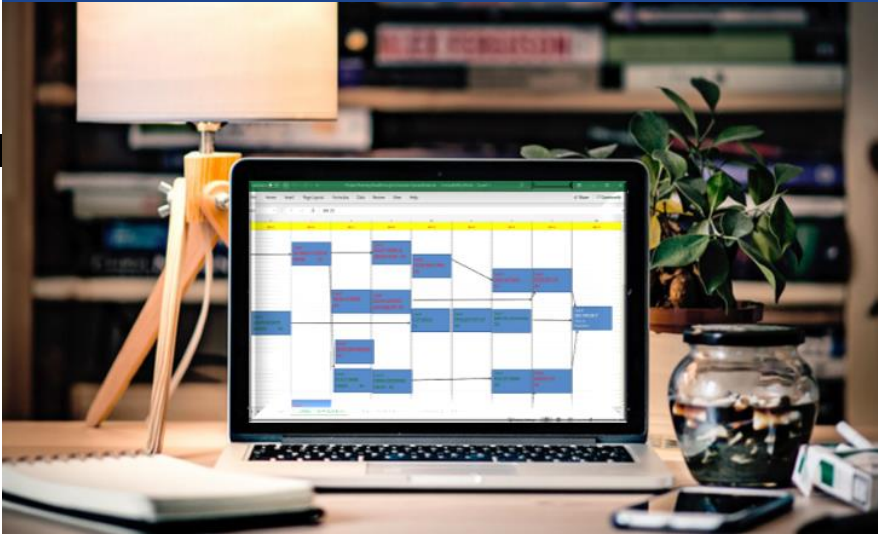*"The most effective method of Project Planning."*
(Project Management Institute)

Project Planning Breakthroughs

Recognise these Challenges?

- Where do we start?
- Who do we need to do this?
- In what order do we do things?
- How long will it take?
- How much will it cost?
- Who do we need to keep informed?
- What do we do when things go wrong?

'Project Planning Breakthroughs' guides you to plan robust project plans that become the foundation for successful projects

- **Objective Statements** – 'what we are going to deliver and how we are going to do it?'
- **Clearly identify and define project deliverables**
- **Create robust Execution Plans SHARED ONLINE** that:
  o identify the links and dependencies between the tasks
  o define the timescale for the project
  o show who you need and when
  o identify the 'Critical Path' – the shortest route to complete the project
  o identify the key tasks for risk management
  o calculate detailed cost and cash projections
  o are ready to transfer to Project software/Excel/Tasks for Project Execution
  o show you how to manage when things change or go wrong
- **Build Project Teams** to include everyone involved in planning, sharing expertise and gaining commitment.

Practical training, using real world examples, that gives people the skills and confidence to plan, lead and deliver projects successfully

Online Training Delivery:

- Instructor-led 3½-hour modules x 2
- Follow-up 1-hour Individual Coaching on one of your projects
- Maximum 12 people per class
- Online Planning Template + Learning Materials

PMI Project Management Institute.

Click here to book a 15-minute online taster
Related training for Executing Projects: WorkingSm@rt with Microsoft TEAMS